

HAWLEY TOWNSHIP MINUTES

Location: 405 6th St. Hawley

Date: April 2, 2019

Chairman Everett Nelson opened the meeting with the Pledge of Allegiance at 7:00 PM.

Present: Chairman Everett Nelson, Supervisor Rick Weaver, Supervisor Dennis Olsen, Treasurer Kathleen Pettis-Smith, Clerk Barb Gilson, Duane Hanson, Karen Hanson, Chad and Claudia Murray.

Clerk's Report: Weaver moved to approve with correction, Olsen second, motion carried.

Treasurer's Report: Weaver moved to approve, Olsen second, motion carried.

Public Comment: Duane Hanson said he thought a culvert was needed on 50th Ave, Section 34. Weaver said decisions regarding culverts needed to be approved by the Watershed. The board also explained a Clay County Building Permit would need to be completed before they could approve a new building.

Building Permits: Nelson had approved one for Colten Tangen and another for Paul Rodke. Nelson said he would start e-mailing copies of the new permits to the other board members.

Presentation of Bills:

1. Dennis Olsen	Wages & Reimbursements	\$287.10	Check # 2376
2. Everett Nelson	Wages & Reimbursements	\$704.85	Check # 2377
3. Rick Weaver	Wages & Reimbursements	\$ 569.82	Check # 2378
4. Hawley Old Timers	Rent & Storage	\$ 100.00	Check # 2379
5. Barb Gilson	Wages & Reimbursements	\$2953.75	Check# 2380
6. Hawley Herald	Election Notices	\$ 120.00	Check # 2381
7. City of Hawley	HERT	\$ 893.71	Check # 2382
8. Cline Jensen PA	Attorney Fees	\$ 157.32	Check # 2383
9. Clay County Fair	Donation	\$ 100.00	Check # 2384
10. Clay County Historical Society	Annual Dues	\$ 85.00	Check # 2385
11. Bill Henning	Annual Meeting Moderator	\$50.00	Check # 2386
12. Bev Henning	Election Judge	\$45.00	Check # 2387
13. Kathleen Pettis-Smith	Wages	\$ 2058.01	Check # 2388

Olsen moved to approve payment, Weaver second, motion carried.

Correspondence:

1. CCATO Meeting Minutes.
2. Gravel bid from Turner Sand and Gravel, Inc.

3. Brochure from MR Signs.
4. Letter from Carr's Tree Service.
5. Minnesota LTAP newsletter.

OLD BUSINESS:

General Business:

1. Ray Reading was re-doing the Purchase Agreement for Bison Ridge Plats 2 and 3 because of the death of Steve Ranz.
2. Olsen had not talked to the Historical Society regarding town records.
3. Smith had not purchased a new computer yet.
4. The board discussed the recent CCATO Meeting and the MAT training. Weaver noted that the Glory land Road was not on the updated Township Map provided at the MAT meeting. Mark Sloane will be the town's contact from the Census Bureau.
5. Nelson had contacted J J Cline regarding whether the town had to get involved in the Shawn Nelson/ City of Hawley conflict.

Road and Bridges:

1. Next was a discussion regarding a 5 Year Road Plan. Nelson presented a statement and explained that final approval would be by the electorate at the 2020 March Annual Meeting. The list of projects will be listed on the township web page. **Olsen moved to approve the 5 Year Plan Statement with an addition, Weaver second. Passed unanimously.**
2. The board decided they would note crops (such as corn) on their road tour in case they could help with snow drift prevention.
3. The supervisors decided to wait until May to schedule their road tour. The weed inspector from Clay County had asked if they could also do a weed inspection on town, county and state roads at that time.
4. The board then discussed issuing Overweight Permits to Turner Sand and Gravel, Petermann Farms and Rodke Trucking. **Olsen moved to approve the permit for Rodke Trucking and Petermann Farms, Weaver second, motion passed unanimously. Olsen moved to approve the permit for Turner Sand and Gravel, Weaver second, motion passed unanimously.**
5. The board discussed culvert and road flooding issues.

Fire and HERT: Nelson said they were waiting to hear from the attorney re: Fire Hall contract.

Landfill: A new gas containment system will be installed, and new tipping fees had not been determined.

Weed and Gopher: None

Other Old Business: None

NEW BUSINESS

General Business: The Annual Reorganization of the Town Board.

- 1. Town Chair - Keeping with the tradition of a third-year supervisor assuming chair position, Nelson moved to appoint Olsen, Weaver second, motion passed unanimously. Olsen abstained from voting.**
- 2. Vice-Chair – Nelson moved to approve Weaver as vice chair, Olsen second, motion passed unanimously. Weaver abstained from voting.**
- 3. Bank – Olsen moved to remain with Valley Premier Bank of Hawley, Weaver second, motion passed unanimously.**
- 4. Attorney – Olsen moved to retain JJ Cline, Weaver second, motion passed unanimously.**
- 5. Newspaper – Weaver moved to keep the Hawley Herald as the official township legal publication, Olsen second, motion passed unanimously.**
- 6. Notice Posting Location- Olsen moved to continue using the north window at the Hawley Senior Center, Weaver second, motion passed unanimously.**
- 7. Clerk’s Salary – Olsen moved to keep the clerk’s salary at \$2500, Weaver second, motion passed unanimously.**
- 8. Treasurer’s Salary – Olsen moved to keep the salary at \$2000, Weaver second, motion passed unanimously.**
- 9. Potential Conflict of Interest – All the board members work as supervisors and work beyond supervisory functions as township employees. Aware of this conflict, Weaver moved to approve Olsen, Weaver second, motion passed. Olsen abstained from voting. Olsen moved to approve Weaver, Nelson second, motion passed. Weaver abstained from voting. Weaver moved to approve Nelson, Olsen second, motion carried. Nelson abstained from voting.**

There was no other new business.

Adjournment: Weaver moved to adjourn at 9:00 PM, Olsen second, motion carried.

Everett Nelson, Chairman _____

Dennis Olsen, Vice Chairman _____

Barb Gilson, Clerk _____

