

## Hawley Township Meeting Minutes

Location: 405 6<sup>th</sup> St. Hawley

Date: April 3, 2018

**Chairman Rick Weaver opened the meeting with the Pledge of Allegiance at 7:00 pm.**

**Present:** Chairman Rick Weaver, Supervisor Everett Nelson, Supervisor Dennis Olsen, Treasurer Kathleen Pettis-Smith, Clerk Barb Gilson, Bill and Beverly Henning, Doug Keeping, Chad and Claudia Murray, Paul and Ann Jean Wibe, Ray Reading, Chris Heyer, Michael Raum, Larry Henry and Justin Martin.

**Approval/Additions to the Agenda:**

**Clerk's Reports:** Everett Nelson moved to approve the March 6, 2018 minutes, second Dennis Olsen, motion carried. Dennis Olsen moved to approve the March 26, 2018 report, Everett Nelson second, motion carried.

**Treasurer's Report:** Dennis Olsen moved to approve, second Everett Nelson, motion carried.

**Building Permits:** Everett Nelson approved a road sign (no bigger than 10'x5') for Gerald Warme.

**Presentation of Bills:**

1. Barb Gilson	Supplies	\$17.46	Check # 2294
2. Cline Jensen P.A.	Attorney Fees	\$826.87	Check # 2295
3. Bill Henning	Election Judge / Moderator	\$95.00	Check # 2296
4. Greg Kordosky	2018 Assessments	\$2,400.00	Check # 2297
5. Dewey's Septic Service	Field Approach	\$300.00	Check # 2298
6. Rick Weaver	Wages	\$547.72	Check # 2299
7. Dennis Olsen	Wages	\$280.65	Check # 2300
8. Barb Gilson	Wages	\$2721.75	Check # 2301
9. Everett Nelson	Wages	\$838.40	Check # 2302
10. Kathleen Pettis-Smith	Wages	\$2104.88	Check # 2303
11. PERA	Contributions & Match	\$248.33	Check # 2304
12. Hawley Old Timers	Storage & 2 Meeting	\$145.00	Check # 2305

Dennis Olsen moved to approve the bills, Everett Nelson second, motion carried.

Everett Nelson moved to pay the boards wages, Dennis Olsen second, motion carried.

**Correspondence;**

1. Clay County Highway Maintenance Agreement.
2. Clay County Election Information.
3. Brochure from Carr's Tree Service.

4. Letter from Director of the Ecology Democracy Network.
5. Hawley Fire District Agenda, Minutes and Zenas Baer letter.
6. Certificate of Liability Insurance for Westlund Excavating.
7. MN LTAP newsletter.

**Old Business:**

**General Business:** None

**Road and Bridges:**

1. Raum, Reading's attorney said the only focus of the meeting should relate to new right-of-way issues for the new proposed phases of the Bison Ridge Subdivision. Everett Nelson said the board needed to decide one way or the other that evening because of the 60 Day Rule. Raum suggested tabling the motion for another 30 days if they could have a meeting with the board and the township attorney. They said they were willing to work with the board and were anxious to avoid any more delays. Rick Weaver voiced concerns about how their proposed roads could relate to the towns future road plans. Raum said that according to the Land Ordinance, road maintenance and snow removal was the issue. Everett Nelson stated this wasn't about plat approval- but about the township accepting the roads. Everett Nelson said he would contact J.J. Cline. **Dennis Olsen moved to table the decision per request of the applicant in favor of more discussion. Everett Nelson second, motion carried.**  
**A special meeting will be held April 17, 2018 at 7:00 pm at the town hall to discuss road issues.**
2. Justin Martin, the Hawley Fire Department Chief was next. He and the board discussed the League of Towns formula for payment of the new Fire Department building, a new fire truck was being purchased solely by public donations, and that there were currently 26 volunteer firefighters.
3. The board then discussed the speed limit in the Boutan Addition. They referred to Mn Statutes 169.14, item #8 and to Subd. 5f. It was determined that that the Boutan Addition speed limit could remain @30 mph because it existed before August 1, 2009. All future rural residential districts would be set at 35 mph.

**Fire and HERT:** None

**Landfill:** Everett Nelson said the towns' payment might increase to \$6000.00.

**Weed and Gopher:** None

**Other Old Business:** None

**New Business:**

**General Business:** The Annual Reorganization of the Town Board.

1. **Town Chair:** Keeping with the tradition of a third term supervisor assuming chair position, **Dennis Olsen nominated Everett Nelson, Rick Weaver second, motion carried.**
2. **Vice Chair:** **Everett Nelson nominated Dennis Olsen, Rick Weaver second, motion carried.**
3. **Newspaper:** **Everett Nelson moved to keep the Hawley Herald as the official Township Legal Publication, Dennis Olsen second, motion carried.**
4. **Dennis Olsen moved to stay with Valley Premier Bank of Hawley, Everett Nelson second, motion carried.**
5. **Notice Posting Location:** **Everett Nelson made the motion to use the north window at the Town Hall, Dennis Olsen second, motion carried.**
6. **Attorney:** **Dennis Olsen moved to retain JJ Cline, Everett Nelson second, motion carried.**
7. **Meeting Location, Time and Month:** **Everett Nelson moved to remain at the Hawley Senior Center located at 405 6<sup>th</sup> Street Hawley. Meetings will be at 7:00 pm on the first Tuesday of every month. If there is a conflict, the second Tuesday. Dennis Olsen second, motion carried.**
8. **Resolution of Potential Conflict of Interest:** **As a matter of practice, all supervisors shall report to the full board any authorized building/zoning activity within the township.**
  - **Everett Nelson moved to approve Dennis Olsen, Rick Weaver second, motion carried. Olsen abstained from voting.**
  - **Everett Nelson moved to approve Rick Weaver, Dennis Olsen second, motion carried. Weaver abstained from voting.**
  - **Rick Weaver moved to approve Everett Nelson, Dennis Olsen second, motion carried. Nelson abstained from voting.**
9. **Work Pay Resolution:** **Township employees and work performed beyond supervisory functions. Everett Nelson moved that supervisor and employee pay remain at \$15.00 an hour, Dennis Olsen second, motion carried. Everett Nelson moved to keep the Treasurer's salary at \$2000.00 and the Clerk's salary at \$2500.00, Dennis Olsen second, motion carried.**

Next new business was designating a contact regarding building permit requests. **Dennis Olsen moved to designate Everett Nelson as the contact, Rick Weaver second, motion carried. Rick Weaver made the motion that the board doesn't see a conflict with Everett Nelson's employment at Builder's First Choice lumber yard, Dennis Olsen second, motion carried. Nelson abstained from voting.**

Next new business was establishing supervisor position titles:

**Everett Nelson moved that Dennis Olsen would oversee Weed and Gopher, Rick Weaver second, motion carried.**

**Everett Nelson moved that Rick Weaver would handle Road and Bridges, Dennis Olsen second, motion carried.**

**Dennis Olsen moved that Everett Nelson would oversee Landfill ,Fire and HERT and Zoning, Rick Weaver second, motion carried.**

**Road and Bridges:**

1. The board discussed hiring Dewey's Septic for jetting the frozen field approach on 200<sup>th</sup> street north.
2. Because of the unseasonably cold weather, the board decided not to set a date for the Road Inspection.
3. The board then discussed dust control on 200<sup>th</sup> St South. Henning voiced concerns with the high volume of traffic because of subdivisions. Rick Weaver had concerns about treating everyone the same in the township. Everett Nelson said he would draft a policy statement regarding dust control for later discussion.
4. Kathleen Pettis-Smith asked the board what steps were needed for a possible 15.2 acre subdivision on her property.
5. The board reviewed the Clay County Township Map and Maintenance Agreement. **Everett Nelson moved to approve with the addition of full maintenance on 220<sup>th</sup> St south between 40<sup>th</sup> and 50<sup>th</sup> Ave south. Dennis Olsen second, motion carried.**

**Fire and HERT:** None

**Landfill:** None

**Weeds and Gopher:** None

**Other New Business:** The board discussed whether they wanted to train for the Board of Equalization. Rick Weaver was against and the supervisor's decided that they would stay updated by inviting the assessor to a meeting instead.

**Dennis Olsen moved to adjourn at 9:26 pm, Everett Nelson second, motion carried.**

**Rick Weaver, Chairman**

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**Everett Nelson, Vice Chairman**

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**Barb Gilson, Clerk**

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